

“THE BELLE OF AMHERST”

TECHNICAL RIDER

www.insideemilydickinson.com

This Technical Rider constitutes an integral part of the contractual agreement between the PRESENTER and “The Belle of Amherst” (hereinafter called ARTIST). Any modification of this technical rider must be negotiated between the technical directors of both parties and a signed copy must be attached to the contract.

LENGTH: 60 minutes without intermission (School presentation)
90 minutes without intermission

THEATRE

- Stage: 24 feet wide
12 feet deep
24 inches high
- Legs and borders (teasers), preferably in black, creating a wing position on both sides of the stage.
- Full blackout curtain hung upstage
- (Please consult the ARTIST as to the specifics of your space. IF there is no raised Stage, we will discuss the POSSIBILITY of using a riser, which may or may not be deemed preferable in relation to the theater.)

ON-SITE TECHNICAL ASSISTANCE

- Technical Director (who will be accessible to the ARTIST at all times the Artist is in the theatre).
- 1 Sound Operator
- 1 Light Board Operator
- 1 Deck Hand
- It is understood and agreed that the technicians who run performances will be the same technicians who run technical rehearsal in the day.
- A designated employee of the theatre will keep safe the ARTIST’S wallet, keys and cell-phone from half-hour prior to start of performance to 15 minutes after completion of performance.

TRANSPORT—PARKING—PERMITS

The PRESENTER must be able to provide a free, safe and guarded parking space within a reasonable distance of the site of the performance for the ARTIST’S vehicle. Also, please ensure that the loading area is cleared of all vehicles, snow, ice, etc. prior to arrival.

ACCESS

- Load in door should be as close to the stage as possible
- Access to stage must be clear of all obstructions before arrival
- If properties/costume boxes must be carried long distances, PRESENTER should provide all necessary team and/or a 4—wheel castered dolly to safely unload.

LIGHTING

- Light plot consists of approximately 25 instruments
- All lighting must be hung, patched, colored and circuited before the production arrives
- A light plot and color schedule will be sent approximately one month prior to the Engagement

SOUND

- Amplifiers and speakers sufficient for the theatre, to be used to amplify SOUND playback and reinforce sound quality of the ARTIST
- 2 wireless body lav mics (with extremely small mic, as it is worn under wig and shows slightly on forehead) & fresh batteries (**Beige body lav mics, if possible)

- SOUND CUES for the show are available in 2 FORMATS:
 - a) MP3 files, and
 - b) CD, which due to nature of SOUND CUES requires:
 - 1 professional quality CD player with “**AUTOMATIC STOP MODE**” tied into system. (**Essential** to running of “Belle” CD Sound Design Cues)

- *(If PRESENTER does not have a CD Player of this type, one can be rented through the ARTIST for \$50, when the ARTIST is driving, and can carry equipment needed.)*

PROPERTIES

1. Small writing table (2x3 or larger)
2. Chair with arms for the writing table
3. A trunk that can be sat on
4. A small Bench (for a window seat)
5. A very small bench (for ‘Hallway Area’)
6. A substantial chair
7. Table (which ‘makes sense’ next to the chair), but that is large enough for 4 Framed Photos with some space. (It must also be low enough so that Emily can use it for writing when sitting in the chair).
8. Small table (sturdy enough to hold tea set and tray)
9. Coat rack
10. 3 oriental—style rugs (Two 4x6’s; and One 8x10 or 9x12) (If an extra 4x6 is available, that can be used as well)
11. Tea set with tray (If Tea Set is not available, a Tray & Teapot with 1 cup & saucer & a small cake plate will work)
12. VERY LARGE piece of dark cake, preferably with no icing (or Small Loaf Cake 3x8)
13. Can of coca cola (1/performance – to be used for tea in Tea Pot)
14. Small bud vase (TO HOLD ONE LONG-STEMMED ROSE)
15. 8—16 old looking hardcover books (preferably in muted tones)
16. Poem Box (Emily’s poem sheets measure 9”x6”)
17. Small wastepaper basket
18. 3 fresh red roses, with rather long stems (See Photo). (Not necessary if we use my silk ones)
See attached photo for suggested look of property items.

19. Easel needed if workshop is scheduled, & Name Tags for Students

COMMUNICATIONS

- A professional quality headset communications system with stations for Stage Manager, Sound Operator, and Light Board Operator
- A monitor and page system to dressing room areas

STANDARD LOAD—IN SCHEDULE FOR ALL CREW

TECH:

<i>5 hours</i>	LOAD—IN FOCUS LIGHTS RUN SOUND CUE—TO—CUE RUN FULL RUN
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DAY OF SHOW:

<i>2 hours Prior to Show</i>	ARTIST ARRIVAL (To get into Costume & Miked, and Prep for Show. S.M. or Sound Technician Needed to Assist with Mike.)
<i>1 hour Prior to Show</i>	RUN SOUND CUES: ARTIST & SOUND BOOTH
<i>SHOW</i>	PERFORMANCE (Runs 90 or 60 minutes)
<i>1 hour</i>	LOAD OUT

PERFORMER, SAFETY, COMFORT

Parking: Please ensure that all parking permits or pre—arrangements are ready before the ARTIST arrives

A detailed city map with complete indications to the theatre's performers' entrance and to the loading dock

Visitors security passes, if required

Dressing rooms: 1 locking dressing room

Toilet facilities must be in the dressing room itself or nearby

Please provide a large bath towel and a washcloth

Wardrobe: Industrial steamer or iron & ironing board. Laundry facilities (washer & dryer) if there is more than one performance.

Catering: Fresh fruits: coffee & milk, hot water for tea with honey; two (2) 1.5 liter bottles of spring water (per show)

**Please let Ms. Grace know of a restaurant or diner where she can order liver.

Ice: 2 kg. (5 lbs) of cubed ice must be available backstage in case of injuries

TRANSPORTATION

— When Ms. Grace is traveling by train or airplane, ground transportation to and from the train station or airport to the hotel, and to and from the hotel to the venue.

— The Production travels with approximately four (4) large pieces of luggage.

ACCOMODATIONS

One (1) non—smoking room in a nearby hotel, with a mini-refrigerator or large ice chest for food storage. Hotel reservations should cover night prior to Tech & Show, and night following Show.

Please let Ms. Grace know of a restaurant or diner where liver can be ordered.

COMPLIMENTARY TICKETS

— Six (6) Complimentary Tickets to Performance in the event that family or business associates are in the area.

ALL EXPENSES to fulfill the Technical Rider requirements will be made by the PRESENTER.

All staff and/or technical requirements defaults might lead to a longer set-up and/or delay to performance.

AGREED:

PRESENTER

By: _____

Date: _____

“THE BELLE OF AMHERST” PRODUCTION:

By: _____

Date: _____

“The Belle of Amherst” Set for Production

