

# **“Inside Emily Dickinson: Her Poetry & Her Life”**

## **Library Version Set Up Needs**

[www.insideemilydickinson.com](http://www.insideemilydickinson.com)

### **Set Requirements:**

1. 2 library tables (placed on either side of the performance area)
2. 5 library chairs  
(Ms. Grace will help arrange tables & chairs upon arrival)
3. 1 Easel w/Easel Pad & Markers
4. Audience chairs should be arranged with a ‘slight curve’ around the playing space (at least with the front rows) if this is possible. This will give more a feeling that “Emily is in the midst of everyone there,” and is very appropriate to this piece. Ms. Grace can help finesse the seating arrangement, as she will arrive at the Library early to work with the performance arrangement and warm up for the show.

### **Sound:**

**IF Space Demands that Ms. Grace use a body mike**, this will be supplied by the library and hook into the Library Amplifiers and speakers to reinforce sound quality of Ms. Grace.

### **Other Notes:**

1) Press Photos: can be downloaded by accessing:

[www.gardnerartsnetwork.com](http://www.gardnerartsnetwork.com)

Go to the “Inside Emily Dickinson”/“Belle of Amherst” section and photos can be downloaded via the red box on the right hand side of the screen. **(Photo Credit:**

**Gerry Goodstein.)**

2) Here are 2 show descriptions that you may want to use for:

#### ***Inside Emily Dickinson: Her Poetry & Her Life***

Created & Performed by Ginger Grace

This inspiring biographical portrait is based on the letters, life stories and poems of Emily Dickinson. It combines performance with interactive workshop activities. In the course of the show, Ms. Grace reaches out to the audience for ideas, words and phrases, and with their input, new poems are created. The spirit of Emily Dickinson is celebrated not only with her story - filled with heart and humor – but with the immediate creativity taking place in the room!

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Enjoy this inspiring biographical portrait of one of America’s greatest literary figures, Emily Dickinson, dramatized through her poetry, life stories, and interaction with the audience.

3) **PARKING:** A designated parking space is needed, as Ms. Grace will be carrying several large suitcases along with her costume. If the Library has a loading dock, please let Ms. Grace know where this is located, or, please place cones to mark off space in the library parking lot.

4) We will need someone on your staff to announce before the performance that: **“No photos or recordings can be made during the performance.”**

5) Payment is due on-site on the day of performance.  
Check should be made out to: **Ginger Grace.**

In case of inclement weather, the event will be rescheduled to a date that is mutually agreed.

AGREED:

\_\_\_\_\_  
PRESENTER

\_\_\_\_\_  
Date

**“Inside Emily Dickinson: Her Poetry & Her Life” PRODUCTION:**

\_\_\_\_\_  
By:

\_\_\_\_\_  
Date

Please sign and return one copy of this form at your earliest convenience.  
We look forward to working with you.