

“Inside Emily Dickinson: Her Poetry & Her Life”

Chamber-Up Version Tech Requirements

(Absolute Minimum Stage Dimensions: 15’ long & 8’ deep)

www.insideemilydickinson.com

LIGHTING

— Minimal Lighting or Room Lights Only

SOUND

- Amplifiers and speakers sufficient for the theatre, to be used to amplify CD playback and reinforce sound quality of the ARTIST) [**IF SPACE DEMANDS BODY MIKE**].
- 2 wireless body lav mics (with extremely small mic, as it is worn under wig and shows slightly on forehead) [**IF SPACE DEMANDS BODY MIKE**]. Fresh batteries

PROPERTIES

1. 2 Wooden Writing Tables (2’x 3’ or preferably, larger) The largest table should be placed SR.
2. 5 Wooden Straight-Backed Chairs
3. An Easel & Easel Pad w/Markers.
4. Greenery: 4 Potted Plants or Palms of Differing Varieties. (4’ or Taller.)
5. 1 Candelabra to be placed on SR Writing Table.

TECH REHEARSAL

Can be completed in 2 Hours, provided that Lights are Hung & Focused with Set in Place prior to Start of Rehearsal which will include, along with setting up of props, a speed run of the show.

On-site Technicians needed: 1 Sound/Light Board Operator

Ms. Grace needs access to the Performance Space 2 hours prior to Show. She will be onstage when theHouse opens for the audience to enter the theater.

PARKING

A designated parking space is needed, as Ms. Grace will be carrying several large suitcases along with her costume. If the Library has a loading dock, please let Ms. Grace know where this is located, or, please place cones to mark off space in the library parking lot.

ACCOMODATIONS (If needed, due to Travel distance from NYC to Venue.)

One (1) non—smoking room in a nearby hotel, with a mini-refrigerator or large ice chest for food storage. Hotel reservations should cover night prior to Tech & Show, and night following show. Please let Ms. Grace know of a restaurant or diner where liver can be ordered.

COMPLIMENTARY TICKETS

— Six (6) Complimentary Tickets to Performance in the event that family or business associates are in the area.

PRE-SHOW ANNOUNCEMENT

— We will need someone on your staff to announce before the performance that:
“No photos or recordings can be made during the performance.”

In case of inclement weather, the event will be rescheduled to a date that is mutually agreed.

AGREED:

PRESENTER

By

Date

“Inside Emily Dickinson: Her Poetry & Her Life” PRODUCTION:

By

Date

Please sign and return one copy of this form at your earliest convenience.
We look forward to working with you.